

A summary of changes made to v1.2 of the Procurement and Contract Procedure Rules (PCPRs), to create v1.3, published July 2022

Change	Location	Reason for Change
Version and dates updated	Front Cover Footer	
References to EU and OJEU replaced with Public Procurement Thresholds (PCT)/Find a Tender Service (FTS) where relevant	Page 2 4.1 4.3 7.2 Glossary Appendix C Appendix E	To reflect post-Brexit changes
Hyperlinks added	2.3 2.4 4.7 5.4 12.2 14.2 14.4 Glossary (Local Businesses, Statutory Officer)	To make the PCPRs more user friendly, to help users find other related documents/resources which are referenced in the PCPRs

Change	Location	Reason for Change
<p>1) “Value for money is achieved at the point of purchase” replaced with “Value for money is achieved over the life of the contract”</p> <p>2) “Consideration is given to the whole life costs of the purchase.”  Now reads  “Consideration is given to the whole life costs of the purchase, including decommissioning and disposal.”</p>	<p>4.6 e 4.6 g</p>	<p>To raise awareness of the need to achieve value for The Council, and also encouraging officers to consider the environmental and other cost.</p>
<p>Cyber-security added to Due Diligence section</p>	<p>4.7</p>	<p>To reflect the ever present need to protect The Council’s IT infrastructure and Data Security</p>
<p>Added “inclusive of VAT” where relevant</p>	<p>9.2 Appendix E</p>	<p>To reflect post-Brexit changes</p>
<p>Added “...Any extension must not materially alter the substance of the contract. Refer to Legal Services if in doubt” to the Rule</p>	<p>16.7</p>	<p>To increase clarity and improve guidance.</p>
<p>Added new rule “<b>Risk Monitoring:</b> The Procurement Team and Finance Business Partners will monitor the financial health of active suppliers to identify and manage those at a higher risk of financial failure where the impact on the Council could be material. Details are outlined in the Procurement and Contract Procedure Rules Support Document.”</p>	<p>16.9</p>	<p>To introduce an expectation of monitoring of suppliers to help identify those at financial risk, and mitigate the impact to the Council.</p>

Change	Location	Reason for Change
<p>Changed to “<b>Annual Report</b>: An annual report should be produced providing information in relation to compliance with these Rules. Any significant finding arising from this review should be discussed with senior managers, as appropriate.</p>	17.4	To reflect desired and agreed reporting
‘SME’ definition simplified in Glossary.	Glossary	Previous, more complex definition, would lead to exactly the same outcome for all permutations
<p>Additional terms added to Glossary:</p> <ol style="list-style-type: none"> <li>1) Artificial Splitting of the Purchase</li> <li>2) Policy Framework</li> <li>3) Find a Tender Service</li> <li>4) Joint Contracts Tribunal</li> <li>5) Legal Requirements (previously at 4.1)</li> <li>6) OJEU</li> <li>7) Procurement Policy Notices</li> <li>8) Public Procurement Thresholds</li> </ol>	Glossary	<p>To improve clarity, make it more user friendly and to remove ambiguity.</p> <p>To reflect post-Brexit changes</p> <p>The term ‘Legal Requirements’ was added to the Glossary and used to replace varied terms which meant the same. Such as ‘legal requirement’ (4.1), ‘legislation’ (4.2), ‘relevant legal requirements’ (4.3), ‘the regulations’ (Appendix E). This was to create consistency.</p>
<p>“Public Contract Thresholds” replaced with “Public Procurement Thresholds”</p>	Glossary Appendix B	<p>To use consistent terminology throughout, and to match terminology used in the biennial Statutory Instruments:</p> <p>“The Public Procurement (Agreement on Government Procurement) (Thresholds) (Amendment) Regulations 20YY”</p>
Deleted note left in error in previous version	Appendix B, Page 19	Was not part of the PCPRs

## Appendix G

Change	Location	Reason for Change
Addition of term “Needs justification if chosen” where relevant to Tender Options	Appendix C	To differentiate procedures which need additional steps/considerations if they are used, from those which do not.